

BISHOPTHORPE PARISH COUNCIL

Clerk: Mrs C Godfrey
Tel. 01904 709015
Email bpcclerk@aol.com

Bishopthorpe Village Hall
Main Street
Bishopthorpe
YO23 2RB

24 June 2021

To all members of the Parish Council

You are hereby summoned to attend a meeting of Bishopthorpe Parish Council, on **Tuesday 25th May 2021 at St Andrew's Church Hall, Church Lane** for the purpose of transacting the business as detailed in the following agenda.



Clerk, Bishopthorpe Parish Council

BISHOPTHORPE PARISH COUNCIL

AGENDA

The next meeting of the Parish Council will be held at **St Andrew's Church Hall, Church Lane**, on Tuesday 25th May 2021.

The Planning Committee – Meeting to be held 6.45 pm, before full Parish Council meeting at 7pm.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting** 27th April 2021.

- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.

5.1 Notice of Applications Received

- 5.1.1 **7 De Grey Place.** Single storey rear extension, porch to front, dormer to rear and two rooflights to front. 21/00946/FUL
- 5.1.2 **4 Moor Lane.** Single storey extension to rear, alterations to windows to front, dormer and porch to front and insertion of door openings to side. 21/00856/FUL (see 5.2.5)
- 5.1.3 **Chestnut Cottage, Chantry Lane.** Internal and external alterations including replacement of single glazed timber windows with double glazed timber windows, rear window replaced by French doors. 21/00353/LBC
- 5.1.4 **10 Acaster Lane.** Single storey rear and side extension, and single storey front extension. 21/01070/FUL
- 5.1.5 **42 Copmanthorpe Lane.** Erection of replacement dwelling after demolition of existing one. 21/01080/FUL
- 5.1.6 **9 New Lane.** Single storey rear extension. 21/01211/FUL

5.2 Notice of Decisions Given (Parish Council decisions are highlighted in red)

- 5.2.1 **12 Keble Close.** Erection of detached log cabin to rear garden. 21/00169/FUL. Revised height application. **Objection.** Approved
- 5.2.2 **10 Appleton Court.** Two storey rear extension following demolition of conservatory. 21/00490/FUL. **Objection.** Approved.
- 5.2.3 **29 Lamplugh Crescent.** First floor side extension and single storey rear extension. 21/00567/FUL. **No Objection.** Approved
- 5.2.4 **Richmond Lodge, 42 Sim Balk Lane.** Two storey side extension and additional stone parapet detail to garage. 21/00166/FUL. **Objection.** Approved
- 5.2.5 **4 Moor Lane.** Single storey extension to rear, alterations to windows to front, dormer and porch to front and insertion of door openings to side. 21/00856/FUL (see 5.1.2) **Application Withdrawn.**
- 5.2.6 **7 Maple Avenue.** Dormer to rear, three rooflights and new window to front. 21/00661/FUL. **No Objection** Approved

BISHOPTHORPE PARISH COUNCIL

- 5.2.7 **1 Ferry Lane.** Fell one conifer tree in Tree Conservation Area. 21/872/ Tree Conservation Area. **No Objection** Approved
- 5.2.8 **20 Kirkwell.** Fell Ash tree protected by Tree Preservation Order number CYC 16-T9. 21/00777/Tree Preservation Order. **No Objection** Approved

5.3 Large Householder Extension Notifications

- 5.3.1 None

5.4 Other Planning Matters

- 5.4.1 None

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr. Grabowski
- 6.1.2 Heating system overhaul and Wi Fi installation – update Cllr. Grabowski

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Approval of Annual Governance Statement 2020/21
- 6.3.3 Approval of the Annual Statement 2020/21 for Bishopthorpe Parish Council

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison
- 6.4.2 Sale / Lease of land – car park to York Marine Services
- 6.4.3 Sale of land – to east of 6 Ferry Cottage, Mr Loftus

6.5 Youth Support and Children’s Recreation

- 6.5.1 Monthly park inspection update
- 6.5.2 Email from Mr and Mrs Clark

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George
- 6.6.2 Memorial bench – update Cllr. George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Mrs Green

6.8 Web Page Management

- 6.8.1 Monthly Report – Cllr. Mrs Conley

6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Mrs Conley

6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – Cllr. Mrs Conley
- 6.10.2 Bishopthorpe Flood Alleviation Scheme – Newsletter, April 2021
- 6.10.3 Help to co-design the York Community Woodland
- 6.10.4 Email Environment Agency Leeds: Additional Tree Planting in Bishopthorpe

6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

BISHOPTHORPE PARISH COUNCIL

6.12.1 Update – update Cllr. Mrs Green

7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid

Monthly direct debit to E-On Sports Pavilion Electricity (due month end)	0.00
Monthly direct debit to E-On Village Hall Electricity (due month end)	0.00
Monthly direct debit to E-On Village Hall Gas (due month end)	0.00
The Renewable Energy Co. Vernon House Electricity (due 25/5/21)	52.17

Total Amount paid

£52.17

7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	700.00
Clerk's Expenses- (£0.00)	0.00
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking	84.00
Dennis King Electrical Ltd – repairs to security light, Sports Pavilion	58.15
Sports Turf Services (York) Ltd – Grass cuts to Ferry Lane	134.40
Can-Be-Asked Handyman – Sports Pavilion, mice & blocked drain	254.30
Business Stream – Acaster Lane Allotments (paid 5/5)	6.24
Business Stream – Sports Pavilion (paid 5/5)	32.04
AOL Quarterly fee plus phone charges for quarter	60.88
Business Stream – Vernon House	31.11
Can-Be-Asked Handyman – Sports Pavilion new fencing	365.48
Payment to Internal Auditor, Tracey Loach	75.00
Cllr. Harrison – Ink cartridge	22.00

On-line payment total

2631.10

Payment Total

£2,683.27

7.2 Income Receipts

Parish Precept 1 st payment	17,500.00
Business Stream – Allotments Appleton Road – refund	56.76
Business Stream – Village Hall – refund	43.80

Income Total

£17,600.56

8 School Governors

- 8.1 Infant School – update Cllr. Grabowski
- 8.2 Junior School – update Cllr. Mrs Green

9 Young Person of the Year Award and the Gordon Watkins Community Award

BISHOPTHORPE PARISH COUNCIL

9.1 Committee Report – update

10 Pinfold

10.1 Committee Report – update Cllr. Mrs Gajewicz

11 Sensory Garden

11.1 Committee Report – update Cllr. Mrs Gajewicz

11.2 Mosaic repairs – update Cllr. Mrs Gajewicz

12 Police Liaison

12.1 Ward Manager’s Report

13 Local Council Association

13.1 Yorkshire Local Councils Association – Update Cllr. Harrison

13.2 The future of remote meetings

13.3 White Rose Update

13.4 Guidance for owners and operators of urban centres, public spaces and managing playgrounds and outdoor gyms

13.5 Guidance for the safe use of multi-purpose community facilities

14 Highway Matters

14.1 None

15 Correspondence

15.1 City of York Council not covered elsewhere

15.1.1 None

15.2 Others

15.2.1 Email from Taryn Edmondson – Bishopthorpe Community Festival, provisional date confirmation – Sunday 19th September 2021

16 Ward Committee

16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 22nd June 2021 at 7.00pm.

BISHOPTHORPE PARISH COUNCIL

19 Payments to Authorise **May 2021**

19.1.1 Cheque / Direct Debit Payments

Amounts paid

Monthly direct debit to E-On Sports Pavilion Electricity (due month end)	0.00
Monthly direct debit to E-On Village Hall Electricity (due month end)	0.00
Monthly direct debit to E-On Village Hall Gas (due month end)	0.00
The Renewable Energy Co. Vernon House Electricity (due 25/5/21)	52.17

Total Amount paid

£52.17

19.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	700.00
Clerk's Expenses- (£0.00)	0.00
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking	84.00
Dennis King Electrical Ltd – repairs to security light, Sports Pavilion	58.15
Sports Turf Services (York) Ltd – Grass cuts to Ferry Lane	134.40
Can-Be-Asked Handyman – Sports Pavilion, mice & blocked drain	254.30
Business Stream – Acaster Lane Allotments (paid 5/5)	6.24
Business Stream – Sports Pavilion (paid 5/5)	32.04
AOL Quarterly fee plus phone charges for quarter	60.88
Business Stream – Vernon House	31.11
Can-Be-Asked Handyman – Sports Pavilion new fencing	365.48
Payment to Internal Auditor, Tracey Loach	75.00
Cllr. Harrison – Ink cartridge	22.00

On-line payment total

2631.10

Payment Total

£2,683.27

Bank Account checked by